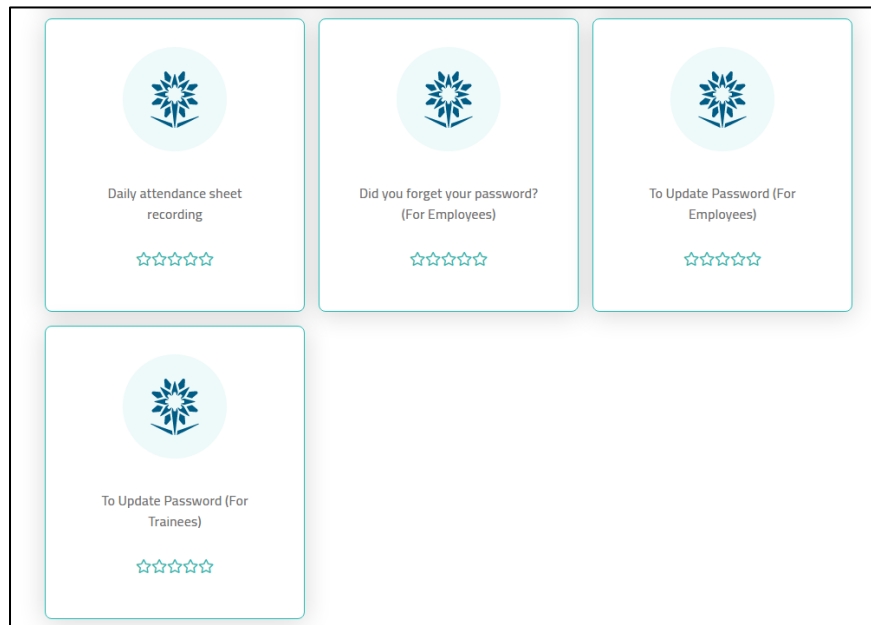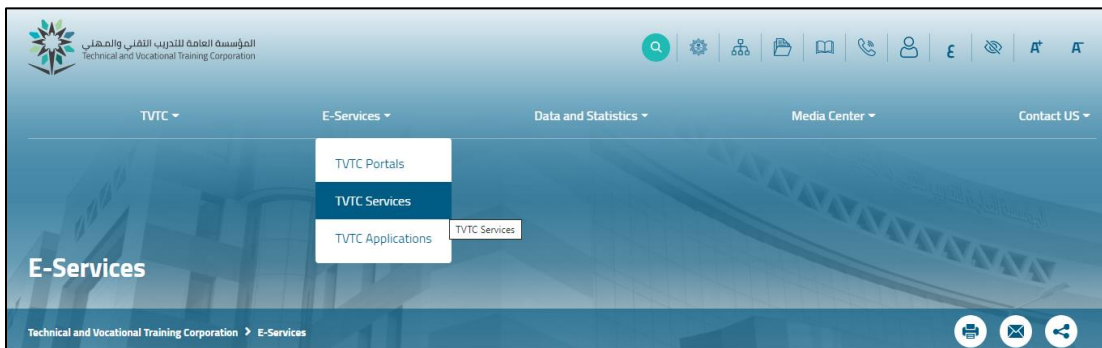# Updating Employees Password

You can update your password in case of password expiration through TVTC Site, E-Services, To Update Password (for employees). Or you can go to the link:

Update Password (tvtc.gov.sa)

Daily attendance sheet recording
☆☆☆☆☆

Did you forget your password? (For Employees)
☆☆☆☆☆

Service Details

Go to link

Go to link

☆☆☆☆☆

To Update Password (For Trainees)
☆☆☆☆☆

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Update Password

someone@example.com

Old password

New password

Confirm new password
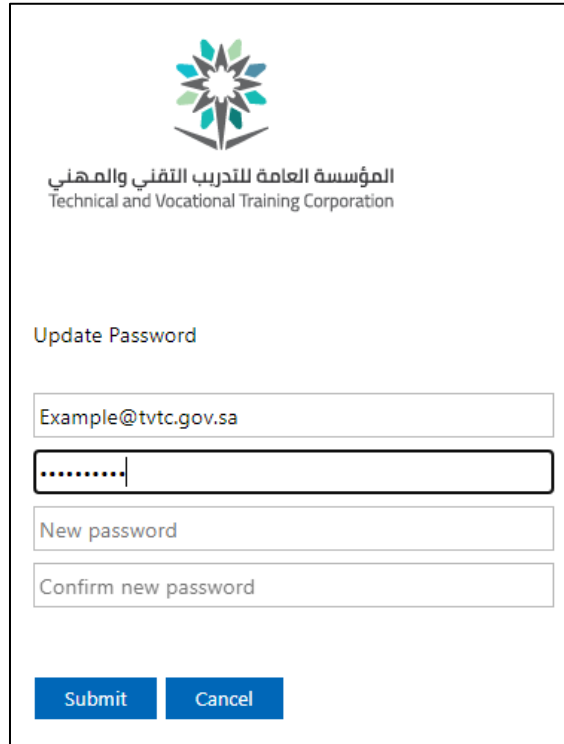
Submit   Cancel

Instructions:
- Enter your account with following format:
username@tvtc.gov.sa
- **Password should meet the password criteria:**
at least 8 characters.
contain at least one capital letter (A-Z).
contain at least one small letter (a-z).
contain at least one number (0-9).
contain at least special character (!@#$%^&*).
don't use the last 4 password used before.

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Enter your Email with one of the following formats:

- username@tvtc.gov.sa
- gnet\username

Then enter the current or expired password

Enter the new password. Password should meet the password criteria:

1. at least 8 characters.
2. contain at least one capital letter (A-Z).
3. contain at least one small letter (a-z).
4. contain at least one number (0-9).
5. contain at least special character (!@#$%^&*).
6. don't use the last 4 passwords used before.
7. Password should be updated monthly.

Then Enter Submit.

Update Password

Example@tvtc.gov.sa

••••••••••

••••••••••

••••••••••

Submit **Cancel**